



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**MAY 14, 2020**  
**VIA ZOOM VIDEO COMMUNICATIONS**  
**DUE TO COVID-19 RESTRICTIONS**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

**MEMBERS OF THE BOARD ABSENT:** NONE

**STUDENT DELEGATE PRESENT:** Sydney Ginsburg

**ADMINISTRATIVE STAFF PRESENT:** Dr. Vincent Butera, Superintendent; Dr. Jean Kendall, Assistant Superintendent for Personnel; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services; Dr. Dean Schlanger, Principal, Manhasset Secondary School; Chad Altman, Peter J. Vercessi, Assistant Principal, Secondary School; Kelly Ramsey, Dean of Students; Dr. Sean Adcroft, District Director of Instructional Technology and Library Media Centers; Dr. Joy-Anne D'Anca, Director, Guidance and Counseling Services; Dr. Rebecca Chowse, District Coordinator of English; Laurie Lauria, District Coordinator of World Languages; Thomas Elkins, District Coordinator of Science, Technology and Health Education; Mara Steindam, District Coordinator of Social Studies

**CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 7:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

On motion duly made at 7:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session to discuss personnel matters, proposed litigation and collective negotiations.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session to discuss personnel matters, proposed litigation and collective negotiations.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

8:14 p.m. There were over 100 community members and staff in attendance via Zoom

**A. Patricia Aitken, Board President:** Welcome Message**B. Upcoming Items of Interest****Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Presentation</b>	<b>Location *</b>	<b>Time</b>
<b>May</b>					
21	Tuesday	Board Meeting	Budget Adoption		8:00 pm
28	Thursday	Board Meeting	Budget Hearing		8:00 pm
<b>June</b>					
4	Thursday	Board Meeting			8:00 pm
9	Tuesday	Budget Vote/Elections			5:00 pm
9	Tuesday	Board Meeting to Accept Results of Vote/Election			TBD
18	Thursday	Board Meeting			8:00 pm

**Upcoming Board Policy Meetings**

<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Location</b>
<b>May</b>			
15	Friday	8:30 am	*
29	Friday	8:30 am	*
<b>June</b>			
5	Friday	8:30 am	*
19	Friday	8:30 am	*

**\*Due to the Governor's closure of all schools for the remainder of the academic year, meetings will be held via Zoom Video Communications or other similar platform.**

**C. Superintendent's Report**

Dr. Schlanger, Secondary School Principal

**D. 2020/2021 Informal Budget Hearing**

Vincent Butera, Superintendent

**E. Approval of Minutes** (Enclosure)

**MOTION:** The Board of Education hereby approves the minutes of the May 14, 2020 Board of Education Meetings.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

## **F. Personnel** - (Enclosures)

### **Personnel Schedule:**

**Appointments** (3) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule A-20, Appointment

BE IT HEREBY RESOLVED THAT the Board of Education ("Board") appoints Pamela Rothfeld to a three year probationary appointment as a Reading Teacher (tenure area: Reading) effective 9/1/2020, subject to applicable laws and regulations regarding the granting of tenure. \*

BE IT HEREBY RESOLVED THAT the Board of Education ("Board") appoints Adrianna Magno to a three year probationary appointment as a Speech Teacher (tenure area: Speech) effective 9/1/2020, subject to applicable laws and regulations regarding the granting of tenure. \*

\*Pursuant to Education Law section 3012-d and Commissioner's Regulations, in order to be considered for tenure, said individual probationary appointees must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

**Leaves of Absence** (4) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule L-14, Leaves of Absence

**Settings of Salary** (25) (As per MASA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule S-18, Settings of Salary

**Termination** (1) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule T-20, Termination

### **Authorization for Employee to Undergo Medical Examination**

BE IT HEREBY RESOLVED THAT Dr. Benjamin Cohen be appointed to conduct a medical evaluation of the individual referred to in confidential attachment A, pursuant to the grievance procedures set forth in the Collective Bargaining Agreement between the Manhasset Union Free School District and the Manhasset Education Association.

BE IT FURTHER RESOLVED THAT the District shall be responsible for half of the cost of the medical evaluation to be conducted by Dr. Benjamin Cohen of the individual referred to in confidential attachment A.

### **Resolution Re: Retirement Incentive for Teachers**

BE IT HEREBY RESOLVED THAT the Board of Education of the Manhasset Union Free School District hereby approves the terms of a Memorandum of Agreement dated May 14, 2020 between the Board of Education and the Manhasset Education Association regarding a retirement incentive for eligible unit members who retire with an effective date of retirement of July 1, 2020.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**G. Policy Review**

<b>Third Reading and Adoption</b>
Manhasset UFSD Board of Education Bylaws

**MOTION:** The Board of Education hereby approves the adoption of the District Bylaws.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**H. Approval for Tree Maintenance Cooperative Bid 2020-2021** (Enclosures)

**WHEREAS**, five sealed bids for Tree Maintenance Services were submitted, opened and read aloud on April 30, 2020 resulting with a low bid price of \$248.33 all in conformance with the bid specifications, now, therefore

**BE IT HEREBY RESOLVED**, that the Board of Education of the Manhasset Union Free School District hereby awards the 2020-2021 Cooperative Bid for Tree Maintenance Services including Add Alternates 1 through 5 to Cranes Tree and Shrub Service, Massapequa, New York, at a low bid price of \$248.33 as the lowest responsible bidder meeting specifications.

**MOTION:** The Board of Education hereby unanimously approves the consent agenda.

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**I. Open Discussion:** Participants were invited to ask questions and make comments.

On motion duly made at 9:57 p.m., the Board adjourned the Regular Meeting.

**MOTION:** The Board of Education hereby adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

Respectfully submitted,  
Christine N. Michelen  
District Clerk